

## EEO-5 Data File CSV Format

**SPECIAL NOTICE:** *The EEO-5 data file MUST be in Comma Delimited format.*

### A. Physical Characteristics

1. **Type of Diskette:** 3.5 inch double-sided with a maximum density of 1.4 MB.
2. **Labels: IBM compatible,** standard external labels are required for each file on the diskette with the following included in the dataset name:

E5-(2 character state abbreviation)-yyyy.csv, where "YYYY" is the survey year

**NOTE: ALL FOUR DIGITS OF THE SURVEY YEAR MUST BE INDICATED. SOURCE FORM:** EEOC FORM 168A, ELEMENTARY-SECONDARY STAFF REQUIREMENTS (EEO-5)

**FILE NAME:** E5-(2 character state abbreviation)-yyyy.csv, where "YYYY" is the survey year

**NUMBER OF COLUMNS IN THE CSV:** 440

**DATA DESCRIPTION:** EEO-5 reports for ELEMENTARY-SECONDARY STAFF REQUIREMENTS (EEO-5)

**This is the file structure for EEO5.DBF as of 07/03/2012**

COLUMN	COLUMN NAME		LENGTH	COLUMN TYPE	POSSIBLE VALUES & REMARKS
A	Ftype		1	A	Form TYPE (A) only
B	MSC		1	A	Blank EEOC USE only
C	Rtype		1	AN	Blank EEOC USE only
D	Oenum		7	N	Office of school number
E	Dname		30	AN	School district name
F	Sname		30	AN	Blank EEOC USE only
G	Street		30	AN	Street address
H	City		20	AN	City name
I	State		2	A	State abbreviation
J	Zip		5	N	Zip code
K	County		25	A	County name
L	Tschools		8	N	Total Schools
M	Annex		8	N	Number of annexes
N	Enrol		8	N	Enrollment
O	Athority		1	A	Authority withheld
P	Blank		66	AN	Blank EEOC USE only
Q - AE	AO1		77	N	OFFICIALS,ADMINISTRATORS,MGR
	Column Q		5		HISPANIC OR LATINO MALES
	Column R		5		HISPANIC OR LATINO FEMAIL

	Column S		5		WHITE MALE
	Column T		5		BLACK OR AFFRICAN AMERICAN
	Column U		5		ASIAN MALE
	Column V		5		NATIVE HAWAIIAN OR PACIFIC ISLANDER MALES
	Column W		5		AMERICAN INDIAN OR ALASKAN NATIVE MALE
	Column X		5		TWO OR MORE RACE MALES
	Column Y		5		WHITE FEMALES (NON-HISPANIC)
	Column Z		5		BLACK OR AFFRICAN AMERICAN FEMALES
	Column AA		5		ASIAN FEMALE
	Column AB		5		NAITIVE HAWAIIAN OR OTHER PACIFIC ISLANDER FEMALES
	Column AC		5		AMERICAN INDIAN OR ALASKAN NATIVE FEMALES
	Column AD		5		TWO OR MORE RACE FEMALE
	Column AE		7		TOTAL OFFICIALS,ADMIN,MNGR
AF-AT	AO2		77	<b>N</b>	Principals Column A—O
AU-BI	AO3		77	<b>N</b>	Assistant Principals Teaching Column A—O
BJ-BX	AO4		77	<b>N</b>	Assistant Principals Non-Teaching Column A—O
BY-CM	AO5		77	<b>N</b>	Elementary Classroom Teaching Column A—O

CN-DB	AO6		57	N	Secondary Classroom Teaching Column A—O
DC-DQ	AO7		77	N	Other Classroom Teaching Column A—O
DR-EF	AO8		77	N	Guidance Column A—O
EG-EU	AO9		77	N	Psychological Column A—O
EV-FJ	AO10		77	N	Librarians Audiovisual Staff Column A—O
FK-FY	AO11		77	N	Consultants & Supervisors of Instruction Column A—O
FZ-GN	AO12		77	N	Other Professional Staffa Column A—O
GO-HC	AO13		77	N	Teaching Aides Column A—O
HD-HR	AO14		77	N	Technicians Column A—O
HS-IG	AO15		77	N	Administrative Support Column A—O
IH-IV	AO16		77	N	Service Workers Column A—O
IW-JK	AO17		77	N	Skilled Crafts Column A—O
JL-JZ	AO18		77	N	Laborers and Helpers Column A—O
KA-KO	AO19		77	N	Total Full Time Staff Column A—O
KP-LD	AO20		77	N	Professional Instructional Column A—O
LE-LS	AO21		77	N	All Other Column A—O
LT-MH	AO22		77	N	Total Part Time Staff Column A—O

MI-MW	AO23		77	N	Officials Administrators Manager Column A—O
MX-NL	AO24		77	N	Principals/Assistant Principals Column A—O
NM-OA	AO25		77	N	Classroom Teachers Column A—O
OB-OP	AO26		77	N	Other Professional Staff Column A—O
OQ-PE	AO27		77	N	Nonprofessional Staff Column A—O
PF-PT	AO28		77	N	Total New Hires A—O
PU	TITLE		35	AN	TITLE OF CERTIFYING OFFICIAL <b>(REQUIRED)</b>
PV	NAME		35	AN	NAME OF CERTIFYING OFFICIAL <b>(REQUIRED)</b>
PW	PHONE		10	N	TELEPHONE NUMBER <b>(REQUIRED)</b>
PX	EMAIL		40	AN	EMAIL ADDRESS OF CERTIFYING OFFICIAL <b>REQUIRED</b> IF AVAILABLE